

## Student Evaluation of Canada-Japan Co-op Work Terms

Student Name: \_\_\_\_\_ University / Discipline: \_\_\_\_\_

Company: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Work Term Period Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Thank you for taking the time to provide feedback on your work terms. Your comments will help The Canada-Japan Co-op Program evaluate your satisfaction with your Canada-Japan Co-op position.

Please return this form to The Canada-Japan Co-op Program within one week of the completion of your work terms, along with your supervisor's evaluation of your performance, your Experiential Work Term Report Release Form and your Experiential Work Term Report. These items are required for the completion of your work terms with The Canada-Japan Co-op Program and the submission of your grades.

### Job Duties/Work Performed:

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### POSITION FEEDBACK:

Job Description:  Accurate  Fairly Accurate  Misleading

Orientation to the Office:  Excellent  Satisfactory  Poor

Job Met Expectations:  Yes  Partly  No

Job Difficulty:  Too Hard  Just Right  Too Easy

Workload:  
Quantity:  Too Much  Just Right  Not Enough  
Quality:  Too Hard  Just Right  Too Easy

Supervision:  
Frequency:  Too Much  Just Right  Not Enough  
Quality:  Excellent  Satisfactory  Poor

Learning:  A Lot  As Expected  Not Enough

Work Term Conditions:  
(Living Allowance/Dorm/Meals)  Excellent  Satisfactory  Poor

Student Name: \_\_\_\_\_

**Canada-Japan Co-op Student Evaluation (continued):**

Did you feel adequately prepared for Japan?

Yes

Partly

No

Were you able to improve your Japanese language skills?

Yes

Somewhat

No

Did you communicate primarily in Japanese or English:

Japanese

English

What were your three learning objectives and did you meet them?

(i) \_\_\_\_\_

Yes/No

(ii) \_\_\_\_\_

Yes/No

(iii) \_\_\_\_\_

Yes/No

What were the most valuable aspects of your position?

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What were the least valuable aspects of your position?

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What are your suggestions for improving this position?

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Has this job changed or confirmed your career and academic goals? How?

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Would you go back to Japan to work after graduation?

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Additional Comments:

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Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**THE CANADA-JAPAN CO-OPPROGRAM STAFF AND ADMINISTRATION:**

The Canada-Japan Co-op Program is constantly monitoring the service it provides to students and employers. Your input is valuable for the continued development of the program and to provide constructive feedback to staff members. This section is optional and can be submitted anonymously. We greatly appreciate your feedback and endeavor to incorporate student feedback into any changes we make to The Canada-Japan Co-op Program.

**ENGINEERING CO-OP PROGRAM EVALUATION**

**Office Administration: HOW WELL ARE WE DOING?**

	Excellent	Good	Fair	Poor
Friendliness and helpfulness of staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telephone skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Face to face skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Email and written correspondence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Response time to your enquiries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Availability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resource for industry information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Equitable treatment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Additional comments:**

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Was the program a worthwhile experience? Would you recommend the program to other students?

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Please tell us what you like best and feel is most rewarding in being a Canada-Japan Co-op student.

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Were your expectations of participating in The Canada-Japan Co-op Program met? Please explain what areas you feel that The Canada-Japan Co-op Program can continue to improve upon.

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We appreciate the time you have spent to complete this form. Please return your form to:

**The Canada-Japan Co-op Program**  
**c/o The University of British Columbia**  
**Email: coop.japan@ubc.ca**  
**Tel: (604) 822-6579**  
**2385 East Mall, Vancouver, BC, V6T 1Z4 Canada**  
**www.thecoopjapanprogram.com**