

THE CANADA-JAPAN CO-OP PROGRAM

2385 East Mall, Vancouver
BC, Canada V6T1Z4

Tel: (604) 822-6579
Fax: (604) 822-3449

coop.japan@ubc.ca
www.thecoopjapanprogram.com

Employer Evaluation of Canada-Japan Co-op Student 研修生評価レポート

Student's Name

研修生氏名: _____

Work Term Date

TO

研修期間: _____ から _____

Company Name

会社名: _____

Supervisor's Name

担当指導者名: _____

Supervisor's Telephone

Supervisor's Email

電話番号: _____

メールアドレス: _____

Supervisor's Signature

Date

担当指導者署名: _____ 日付: _____

Your appraisal of the student's performance during his/her work placement will be very helpful to the student's career development. Please indicate your opinions by choosing the appropriate response, and by providing additional comments and suggestions. Please meet with the student before the end of their internship to discuss this evaluation.

Please return this form, keeping a copy for your own reference, as soon as possible. Your assistance and interest in the Canada-Japan Co-op Program is sincerely appreciated.

研修生の評価をお願いいたします。以下の質問に関しましてご返答、またはご意見をお聞かせ下さい。

研修期間終了前に、研修生とこの研修生評価レポートについてお話し合いいただきまして、お手数ではございますが、上記の日加コー・オブ・プログラムオフィス宛にお送り下さい。

Overall Rating 総合評価 :

Excellent

優秀

Very Good

大変良い

Average

普通

Weak

弱い

Unsatisfactory

不十分

Item 項目	Excellent 優秀	Very Good 大変良い	Average 普通	Unsatisfactory 不十分
Quality of work 仕事の質の高さ				
Technical Knowledge 専門知識				
Ability to solve problems 問題解決能力				
Ability to learn 学習能力				
Understanding instructions 指示の理解度				
Speed of work 仕事の速さ				
Judgement 判断力				
Dependability 信頼性				
Sense of responsibility 責任感				
Relations with others/Teamwork skills 同僚との関係/協調性				
Ability to communicate コミュニケーション能力				
Adaptation to Japanese behaviour 日本的振る舞いへの適応				
Improvement of Japanese 日本語の向上 Writing 書く力 Speaking 話す力				
Attendance 出勤率				
Punctuality 時間厳守				

1. Comment on student's overall performance

研修生の総合評価

2. Comment on student's project

研修生のプロジェクト

3. What are three of the student's strengths

研修生の長所

- ① _____
- ② _____
- ③ _____

4. What are three of the student's weaknesses · areas of improvement

研修生の短所

- ① _____
- ② _____
- ③ _____

5. Student's comment on this evaluation

この研修レポートに関する研修生のコメント

6. Are there any other comments you would like to make

その他ご意見

ご協力ありがとうございました。

The Canada-Japan Co-op Program
c/o The University of British Columbia
2385 East Mall, Vancouver, BC V6T 1Z4, Canada
Email: coop.japan@ubc.ca
Tel: 604-822-6579
Fax: 604-822-3449